

Minutes
Fountain of the Sun Country Club
Board of Directors Meeting
May 14, 2019

The Board of Directors of the FOS Country Club met on May 14th, 2019, at 9:00 AM in the Boardroom of the CC. CC Members present were Arnie Novotny, Neil & Mindy Beemer, Ray & Jan Van Court, Nancy Nacu, Carol Miller, James Johnson, VJ Houston, and Terry Malott.

Managing Director Schmidt called the meeting to order at 9:00 AM. Board Members present were Dave Laehn, Tom Kilzer, Ann Schmidt, and Chris Erickson. John Beck was absent.

Schmidt introduced and welcomed Steve Glaza of Budget Blinds of East Mesa. The CC had asked for quotes for replacing blinds in the restaurant and lounge area of the clubhouse. Copies of the quotes and options were reviewed. Glaza presented a sample, described the benefits of the blinds, and answered questions. Jan Van Court indicated that she had done business with Budget Blinds and was pleased with their performance. Schmidt advised that the CC has approximately \$3,000 in donated funds that could be used to pay for blinds. Schmidt moved that the blinds be purchased and installed for the sum of \$2,900 as quoted. Kilzer seconded the motion and all voted yes. Motion carried.

Schmidt made a motion to approve the April Board minutes as posted. Erickson seconded the motion. All voted yes, motion carried.

The April Financial Report was presented and reviewed. During the discussion period, it was noted that due to an Administration employee leaving their position a quarterly employee tax report was not filed as required. As of this date, the filing is now up to date. A motion was made by Kilzer to approve the report, second by Schmidt; all voted yes, motion carried.

Head Golf Professional Ryan DeBois gave the following report:

- Summer play, which began May 1st, is up from previous years. He has noticed an increase in play by younger golfers, especially on weekends.
- On-line booking is also up now that we are on tee times. He has had several compliments on the condition of our golf course.
- The member credit book for the winter season was closed as of April 30, 2019, without incident.
- DeBois is hoping to organize around 20 golfing members to do golf outings over the summer. A Match Play tournament will begin after the first week in June.
- DeBois expressed thanks to Ken Amburgey, John Wright, Mike Williams, and Randy Dayhoff for installing a slat wall in the Pro Shop. Other Pro Shop improvements being planned include painting by Chris Erickson, with help from DeBois, and the purchase and installation of a desk and counters. Erickson presented information on the proposed desk and counters while indicating that funding for the project may be donated.

Director Erickson and DeBois proposed a policy change to the current policy that allows Equity Members free use of carts that the CC leases. Beginning in the 2019-2020 year, members would be charged \$8.00 per person (or \$16 per couple) per round if they use an FOSSC golf cart when they golf.

Jan Van Court, representing The Love of Golf Committee, stated that the committee has a total of \$17,500 to fund flooring replacement in the clubhouse. Bids have been received for the project and are being evaluated. It appears that the cost to complete the entire area will be about \$20,000. Van Court will keep the Board updated as additional information is obtained. An additional bid is expected in the near future. Schmidt indicated that she would investigate the possibility of using funds allocated for long range planning for the project. It is anticipated that the flooring, painting, and other pro shop projects will occur during overseeding.

Schmidt moved to ratify acceptance of a bid from Moyer's Contracting for \$812 to install parking stoppers on the CC parking lot in addition to removing stoppers from the back patio. Erickson seconded the motion. All voted yes, motion carried. The work had been completed prior to the May meeting.

On April 22, 2019, Schmidt, after consulting with all Board members, authorized the purchase of three tables and twelve chairs for use on the front patio at a cost of \$480.59. Schmidt moved and Kilzer seconded, that the Board approve the purchase. All voted yes, motion carried.

Laehn reported that there were unusual noises coming from the CC well. Waddell Waterworks was contacted and was unable to find a problem. The company indicated that to determine the cause of the vibrations and noises it would be necessary to pull the pump and well parts. A bid of \$5,520 was submitted to do this work. After consideration, Schmidt moved to accept the bid and proceed with the project. Dave Laehn seconded the motion, and all voted yes, motion carried. The work should be started sometime during the last two weeks in May.

The CC was advised on April 10 that used utility carts meeting the CC needs had finally been located; however, it was necessary for the CC to immediately commit to the lease purchase of the carts, or they would be sold to other bidders. Schmidt reported that she had reviewed the issue with all Directors and they were all in agreement to commit to the purchase. Motion by Schmidt that the action committing to purchase two utility carts for \$16,500 plus taxes and fees, with delivery in June, be approved and ratified and that she be authorized to execute all documents required to complete the lease purchase. Laehn seconded the motion and all voted yes, motion carried.

Kilzer reported that the Finance Committee is continuing to research an increase in interest earned on CC funds; however, no decision has been made.

Discussion was held regarding the use and extension of employee vacation time. Schmidt moved to adopt the following policy:

- An employee's earned vacation must be used within a year of his or her annual hire date unless the employee's supervisor gives written permission to extend the time of use. An

extension shall specify the period of the extension that shall not exceed 90 days without the approval of the Board of Directors.

Erickson seconded the motion, and all voted yes, motion carried.

Discussion was held on a dollar amount that could be authorized by a department employee for an emergency expenditure without prior approval. Schmidt moved Aviud Morales, Ryan DeBois and Deb Call could authorize up to \$500 for a purchase without approval from a Director or the Board. A department Supervisor could authorize up to \$1,000 without prior approval and anything over \$1,000 needed Board approval. Erickson seconded the motion, and all voted yes, motion carried.

The CC had received a letter purportedly from the restitution department of the FBI, indicating that an investigation had revealed that the CC might be entitled to restitution if an open criminal investigation results in a conviction. No other information was included and CC employees indicated that they had no idea what was involved. The letter indicated that no further action on the part of the CC was required. Member Mike Sebastian was asked to monitor the situation and report on any further developments.

Discussion was held on incidents involving confrontations between individuals on CC property. No action was taken at this time.

Grounds Director Laehn indicated that the front nine of the course will be aerified on June 4 and the back nine on June 5. A second aerification of the front nine will take place on August 6 with the back nine being completed on August 7. The course will close for overseeding on September 30th with a reopening date scheduled for October 28th. Laehn is in the process of obtaining quotes for purchase of a new mower in 20/21.

No meetings were scheduled over the summer. If a meeting is necessary, notice will be given.

There being no further business, the meeting was adjourned at approximately 11:10 AM.

Ann Schmidt for John Beck
Administrative Director